

## **APPLICATION CHECKLIST- Maria Casula**

The following documentation are required for the mortgage process as per outlined by the mortgage lender and the mortgage commitment

### **INCOME VERIFICAITON:**

- Current Pay Stub
- Letter from employer (length of time on job, salary or hourly wage, position)
- Last year T4
- Last Year's Notice of Assessment

### **DOWN PAYMENT VERIFICAITON:**

- Bank statement – 3 month history
- Gift Letter – immediate family member
- Investment Statements showing history of money
- RRSP Statement
- Copy of Firm Sale of Property

### **STRAIGHT MORTGAGE TRANSFER:**

- Fire Insurance Policy
- Current Mortgage Statement
- Renewal letter or Renewal Statement
- Up to date Property Tax Bill

### **OTHER:**

- MLS Listing
- Purchase and Sale Agreement Signed by All Parties
- Solicitor Information – Name, Address etc.
- Mortgage Life Insurance Acceptance or Renewal Form
- Void Cheque to debit payments
- Appraisal information
- Portable Water Sample
- Septic Certificate